

Conflict of Interest Disclosure

Arizona's conflict-of-interest requirements exist to limit the possibility of personal influence from impacting a decision of a public agency, including many of the public councils assisting Arizona's courts. [A.R.S. §§ 38-501 to 38-511](#). A volunteer member or an employee may not participate in a matter in which they or a relative have a substantial interest.

To determine whether a "substantial interest" exists, ask:

1. Could a decision affect, either positively or negatively, your interest or that of a relative?
2. Is financial consideration involved, such as a pecuniary or proprietary interest?
3. Is the interest something that is not statutorily designated as a remote interest? See list of "remote interests" at [A.R.S. § 38-502\(10\)](#).

Even in the absence of a substantial interest, a volunteer member or an employee may not participate in a matter if doing so may result in an appearance of impropriety. See [Arizona Code of Judicial Administration Section 1-303](#).

If a conflict of interest may exist, either due to a "substantial interest" or an "appearance of impropriety," identify the public council, meeting date, and agenda item or other matter in which you will not participate.

Council: _____ Meeting Date: _____

Agenda Item: _____

If a "substantial interest" may exist, provide a description in the space below:

If no "substantial interest" exists but your participation may still result in an "appearance of impropriety," check the following statement (no description necessary):

- I will not participate in this agenda item because it may result in an appearance of impropriety even though I do not have a substantial interest to make known.

I will not participate in the matter indicated above.

Name: _____ Date: _____

Signed: _____